

The City of Gainesville is seeking a dynamic and experienced individual who is innovative and forward thinking who will embrace the organization's citizen-centered vision. The community, its elected leaders, and executive leadership team have embraced this vision.



The City Of Gainesville's **Public Works Department** currently has an opening for a qualified **Lead Parking Enforcement Officer** to supervise, plan and organize activities involving parking enforcement. We are looking for a team player who will assist citizens making inquiries, provide timely, courteous, knowledgeable responses to customers; and resolve escalated complaints from the public concerning parking enforcement. The lead parking enforcement officer will be also be part of a rotating area of enforcement and will set an example of good work ethic, high productivity and professional parking enforcement ethical standards.

To qualify for this position you must have graduated from high school or possess an acceptable equivalency diploma and have four (4) years progressively responsible experience in parking enforcement. Some experience as a supervisor or lead worker is desirable. Experience and knowledge of parking management software (T2 Flex and Flexpoint) is desirable.

CERTIFICATIONS OR LICENSES

Licenses

Valid driver license required. Valid Florida driver license required within 30 days of start date and at all times while employed in this classification.

Certifications

Successful completion of the Parking Enforcement Specialist Course approved by Florida's Criminal Justice Standards and Training Commission for nonsworn personnel of police and sheriff departments is required within six (6) months of start date.

A typical day may include:

- Supervising enforcement staff including, planning and organizing parking enforcement scheduling and zone rotation.
- Supervising technical activities associated with operations and maintenance of equipment utilized in parking enforcement. This will include new technologies such as pay-by-phone enforcement, looking up information in a cloud based system and enforcement using license plate recognition hardware.
- Interact with the citizens and the public in general. Resolve escalated parking enforcement related issues professionally and courteously and adhere to laws and rules governing parking enforcement.
- Performing duties in the field and being an example to other parking enforcement officers as it relates to productivity and professionalism.

Notes:

- While performing the duties of this job, the employee may be required to sit, stand or walk for prolonged periods of time.
- Work requires physical strength and agility sufficient to safely perform all essential job functions, including the ability to lift, carry, push or pull 25 pounds without assistance.
- Must communicate orally, see physical surroundings, listen, hear others, respond to oral commands, and demonstrate good communication skills.
- Work requires normal vision to recognize City Ordinance violations.
- Work requires continuous situational awareness while enforcing.
- Work may require the use of personal protection equipment and wearing uniform supplied and in compliance with dress code.
- Work may require the use of personal transportation devices, such as, bicycles or segways.
- Work may require performing tasks in and around heavy traffic.
- Work may require performance of tasks under hazardous conditions and in inclement weather.
- Work may require rotating shifts including nights, weekends and holidays.
- Work may require attending meetings, parking related judicial hearings, and special events outside regular business hours.
- Valid Florida Driver License required upon appointment and at all times while employed in this classification
- May fill multiple positions
- May establish an eligibility list for future hiring
- Assessments may be required

APPLY ONLINE AT: <http://www.cityofgainesville.jobs>

The City of Gainesville is an Equal Opportunity/Affirmative Action employer and does not discriminate in hiring. Minorities, Women, and Disabled are encouraged to apply. If you have a disability and require special accommodation during the selection process, please notify the Human Resources Department at (352) 334-5077.